

Nanaimo Youth Services Association

27 September, 2021

Minutes of 2021 Annual General Meeting (virtual meeting conducted by Zoom/internet)

Board Members in attendance:

- Amy Ballard (President and Chair), Leana Pellegrin, Donald Stedeford (Secretary), Kali Friday (Treasurer), Allan Beaudry, Sheila white, Mike Bonkowski (past President). Staff – Keith Wilson (CAO).

Association members in attendance: Mike Hunter, Joy Hunter, Jim Ballard.

Guests: Mr Mike Traynor of Jones of Church Pickard (External Accountants)

Copies of NYSA's 2021 Annual Report, Financial Statements and AGM handout were posted on the association website for review by members prior to the meeting.

Call to order: 5:06 pm. A Notice of Meeting had been sent to each registered member with an invitation to join a virtual AGM by phone or internet via Zoom. Registrations were received and confirmatory instructions provided for attendance and voting procedures. Copies are appended to these minutes. A quorum of members was confirmed by the Secretary.

- 1. President's welcome** to all attendees. The president, sitting as Chair of the meeting introduced the 2020-2021 Board members and provided instructions on how the voting of motions would take place. In accordance with recent NPF best practice guidance for meetings during the COVID-19 pandemic the Chair, having stated the question will first ask for opposed votes by show of hands or orally by phone. If none, then the motion will carry. If opposed votes are counted then those in favour will identify and a decision made on the success of the motion. The Chair then advised that Mr Mike traynor of Church Pickard will invigilate the election for directors of the society. A list of five names has been received for consideration.
 - i. Mr. Traynor put a first call for nominations from the floor.
- 2. Adoption of Agenda:** Moved and seconded: Amy Ballard/Kali Friday. Motion Carried
- 3. Adoption of the 2020 AGM Minutes:** Moved and seconded as to adoption of minutes. Mike Hunter/Leanna Pellegrin. Motion Carried.
- 4. President's Report:** Amy Ballard.

- i. A joint report was provided on the activities of the society and the Board over the last challenging year. The president thanked the staff for the tremendous effort and support provided to our clients. We are all looking for new ideas over the next year.
- 5. CAO report:** Keith Wilson provided a short review of major issues and updated the membership on how the society met the challenges this summer imposed by the pandemic. The report is attached to these minutes.
- i. We still expect that 100 homeless youth at any time can be on our streets and all are in need of money and food due to the ongoing Pandemic.
 - ii. The staff are to be commended for their resilience and we are pleased to see that no cases of Covid-19 have appeared in the staff so far.
 - iii. We have seen a drop in revenue of 3% and expenses are down due to lower costs. Management focus is on restraint.

Mr. Traynor made a second call for board nominations from the floor.

6. Financial Report: Acceptance of Financial Statements for 2020/2021 (Kali Friday and Church Pickard)

- a) Mike Traynor from Church Pickard reviewed the financial report information, as approved by the Board, and commented on some highlights. Mr Traynor explained about the review engagement process as to how management prepares the statements and Church Pickard provide comment on whether it represents a balanced approach. Revenues were at \$1.813M and we have seen a jump in cash due to subsidies and liabilities are at \$2.513M. We have seen an excess of revenue of \$213 654 over expenses.

- b) **Receipt of Report:** Moved by M Bonkowski/m Hunter - Motion carried

7. Motion to Appoint Church Pickard as Review Accountants for 2021-2022

Moved and seconded by A Ballard and M Bonkowski. Motion carried.

8. New Business

Nil, Final Call for nominations from the floor. Nominations received were;

Allan Beaudry

Donald Stedeford

Kali Friday

Leanna Pellegrin

Sheila White

Motion to close nominations by M Hunter and Leanna Pellegrin. Motion Carried

9. Elections: Process conducted by Church Pickard.

- i. 3 calls having been made for nominations to board and none received from the floor, all names standing had provided agreement to serve.
- ii. By acclamation the following are elected to the NYSA board for the 2020/2021 year:
 - i. Don Stedeford, Leanna Pellegrin, Kayli Friday, Sheila White, Allan Beaudry.

A motion was proposed by Mike Hunter and seconded by Mike Bonkowski to recognise those members of the new board by acclamation. Motion carried.

10. Other Business – A motion to destroy the ballots was presented by Sheila white and seconded by Mike hunter. Motion Carried.

With new directors elected the following directors stepped down and were thanked for their service to the society.

Amy Ballard, a board member from 2017 until 2021 and a president who saw us through some troubled times.

Dana Ellis and Andrea Rosatto-Taylor served and made us a stronger board adding much needed diversity.

Adjournment: Having completed the agenda a motion of adjournment was proposed by Amy Ballard at 5:24 pm.