



## Nanaimo Youth Services Association

28 September, 2020

### Minutes of 2020 Annual General Meeting (virtual meeting conducted by Zoom/internet)

#### Board Members in attendance:

- Amy Ballard (President and Chair), Leana Pellegrin, Donald Stedeford (Secretary), Kali Friday (Treasurer), Allan Beaudry, Dana Ellis, Andrea Rosato-Taylor. Staff – Keith Wilson (CAO).

**Association members in attendance:** Mike Bonkowski, Mike Hunter, Joy Hunter.

**Guests:** Ms. Anna Jones of Church Pickard (External Accountants)

Copies of NYSA's 2020 Annual Report, Financial Statements and AGM handout were posted on the association website for review by members prior to the meeting.

**Call to order: 5:02 pm.** A Notice of Meeting had been sent to each registered member with an invitation to join a virtual AGM by phone or internet via Zoom. Registrations were received and confirmatory instructions provided for attendance and voting procedures. Copies are appended to these minutes. A quorum of members was confirmed by the Secretary.

- 1. President's welcome** to all attendees. The president, sitting as Chair of the meeting introduced the 2019-2020 Board members and provided instructions on how the voting of motions would take place. In accordance with recent NPF best practice guidance for meetings during the COVID-19 pandemic the Chair, having stated the question will first ask for opposed votes by show of hands or orally by phone. If none, then the motion will carry. If opposed votes are counted then those in favour will identify and a decision made on the success of the motion. The Chair then advised that Ms. Anna Jones of Church Pickard will invigilate the election for directors of the society. A list of seven names has been received for consideration and they are the present directors of the society.
  - i. Ms. Jones put a first call for nominations from the floor.
- 2. Adoption of Agenda:** Moved and seconded: Mike Hunter/Joy Hunter. Motion Carried
- 3. Adoption of the 2019 AGM Minutes:** Moved and seconded as to adoption of minutes as amended to show the names of general members in attendance to include Mike and Joy Hunter and Jim Ballard. Mike Bonkowski/Kali Friday. Motion Carried.
- 4. President's Report:** Amy Ballard.

- i. A joint report was provided on the activities of the society and the Board over the last year including the ramifications of dealing with the current pandemic. The president thanked the staff for the tremendous effort and support provided to our clients. The 2020 Annual Report has been posted on the website and provides the normal look back on annual events. These ended at the end of March however the COVID -19 pandemic had been declared on March 17, 2020 and this caused severe disruption to normal services. The annual report therefore included information up to July 2020 as part of a commitment to keep the public and clientele up to date on our activities. Some programs were temporarily halted and Employment Keep It ended its three-year contract. The 'Diverse Futures' program, a new job readiness program is similar to the old 'Keep-It' program. Further, a provincial election has now been called and the new Board may need to rise to new funding challenges.
- 5. CAO report:** Keith Wilson provided a short review of major issues and updated the membership on how the society met the challenges this summer imposed by the pandemic.
- i. The staff set up a hot line service by phone, texting, etc. to talk youth through their anxiety and to provide advice about many subjects including how to fill in government forms to obtain assistance.
  - ii. The staff also provided assistance in completing income tax filing for clients so they were able to apply for government assistance payments to deal with COVID-19 issues.
  - iii. The staff created a Youth Food Initiative through the summer and most effort was applied here. With food from Loaves and Fishes, program staff provided up to 73 hampers a week to struggling or at-risk youth. This was with the assistance of a number of groups including Nanaimo Food Share, Rotary, Khalsa Diwan. It is expected that, due to the ongoing challenges of the pandemic, the program will start again this fall.

Ms. Jones made a second call for board nominations from the floor.

- 6. Financial Report: Acceptance of Financial Statements for 2019/2020 (Kali Friday and Church Pickard)**
- a) Anna Jones from Church Pickard reviewed the financial report information, as approved by the Board, and commented on some highlights. Ms. Jones explained about the review engagement process as to how management prepares the statements and Church Pickard

provide comment on whether it represents a balanced approach. We have again seen a good improvement over the previous year, with a net surplus from operations of \$26,450.

b) **Receipt of Report:** Moved by M Bonkowski/Amy Ballard - Motion carried

**7. Motion to Appoint Church Pickard as Review Accountants for 2020-2021**

Moved and seconded by M Hunter and J Hunter. Motion carried.

**8. Elections: Process conducted by Church Pickard.**

- i. 3 calls having been made for nominations to board and none received from the floor, all names standing had provided agreement to serve.
- ii. By acclamation the following are elected to the NYSA board for the 2020/2021 year:
  - i. Don Stedeford, Leanna Pellegrin, Amy Ballard, Kayli Friday, Dana Ellis, Andrea Rosato-Taylor, Allan Beaudry.

A motion was proposed by Kali Friday and seconded by Joy Hunter to recognise those members of the new board by acclamation. Motion carried.

9. **New and Other Business** – As Mike Bonkowski had stepped off the board of NYSA and completed his term as past president he was again thanked for his long service to the society and presented with a small token of the Board's appreciation.

**Adjournment:** Having completed the agenda a motion of adjournment was proposed by Mike Bonkowski at 5:29 pm.